



Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

October 3, 2023

DIVISION MEMORANDUM

No. 506 s. 2023

**PARTICIPANTS ON THE CONDUCT OF THE SEMESTRAL PROGRAM
IMPLEMENTATION REVIEW WITH THE SCHOOL DIVISION OFFICES**

TO: Schools Division Superintendent
Assistant Schools Division Superintendent
SGOD-Chief Education Supervisor
M&E SEPS

1. Regarding Regional Memorandum No. 0545, s.2023 titled **Change in Regional Memorandum No. 0509, s.2023 the Conduct of the Regional Semestral Program Review with School Division Offices**, the scheduled Regional Semestral Program Implementation Review (Actual) will be on October 10, 2023.

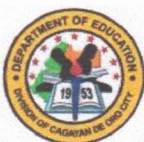
2. The activity aims to
- discuss the quarter 1 and quarter 2 status of programs, projects and activities on physical and financial plans versus accomplishments;
 - discuss issues, gaps and bottlenecks affecting the implementation of programs, projects and activities;
 - review initial progress of performance vis-à-vis the Regional Basic Education Plan (REDP) on Pillar 3-Quality and Pillar 4-Resiliency & Well-being; and
 - discuss corrective actions, prioritization of actions and opportunities for improvement for the next semester in terms of current policies, programs and initiatives affecting basic education implementation for top management decision.

3. Further, the participants of the said conference are as follows:

Schools Division Superintendent	Roy Angelo E. Gazo
Assistant to the Schools Superintendent	Audie S. Borres
SGOD-Chief Education Supervisor	Rosalio R. Vitorillo
M&E SEPS	Eleanor Consejo H. Rollan

4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.

5. Immediate and widest dissemination of this memorandum is enjoined.



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Office of the Schools Division Superintendent

ROY ANGELO E. GAZO

Schools Division Superintendent

Encl.: As stated.

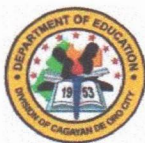
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

Regional Semester Program Implementation Review with School Division
Offices

APAR/ DM – participants of the regional semester program implementation review with the school
offices

October 10, 2023



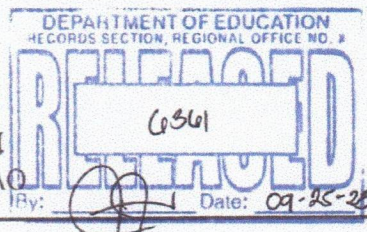
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September 22, 2023

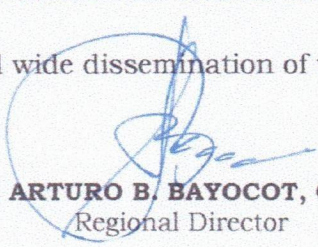
REGIONAL MEMORANDUM

No. 0545, s. 2023

CHANGE IN REGIONAL MEMORANDUM NO. 0509, S. 2023
(Conduct of the Regional Semestral Program Implementation Review with
School Division Offices)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 0509 s. 2023** titled **Conduct of the Regional Semestral Program Implementation Review with School Division Offices**, the scheduled Regional Semestral Program Implementation Review (Actual) on September 28 has been rescheduled for **October 10**.
2. All other provisions of the previous Memorandum remain in effect.
3. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:
M & E PIR 2023

QAD/noel

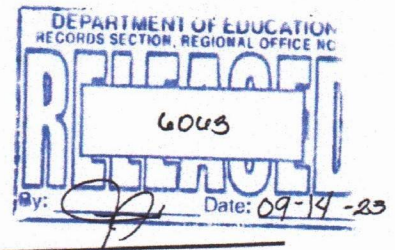


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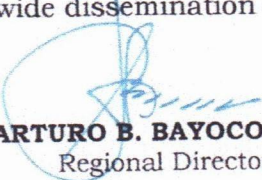
September 12, 2023

REGIONAL MEMORANDUM
No. 0509, s. 2023

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 478, S. 2023
(Conduct of the Regional Semestral Program Implementation Review with
School Division Offices)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding the issued **Regional Memorandum No. 478 s. 2023** dated September 4, 2023, titled **Conduct of the Regional Semestral Program Implementation Review with School Division Offices** at NEAP 10, Lapasan, Cagayan de Oro City.
2. Further, this Office announces the following corrections and additional information:
 - a. **PIR- Prework** change of schedule from **September 21** to **September 26**.
 - b. For the Status of program Implementation utilizing the Quarterly Physical Report of Operation (BAR 1), focus on the **4th quarter of FY 2022-2023** physical versus accomplishments instead of the **2nd quarter**.
 - c. School Division Offices must include results of the **2023 Division Achievement Test** following the template found in bit.ly/DATEST.
 - d. School Division Offices must also include results of the **Year-End Reading Progress Report (Pretest and Post Test Results)** with characterization and intervention.
3. For the PIR-Pre-Work activities, first meal to be served is breakfast on September 26, and the last meal will be afternoon snacks on the same day. Accommodation of participants will be available on September 25 (Day 0).
4. All other provisions of the previous Memorandum remain in effect.
5. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH: As stated
To be indicated in the Perpetual Index
under the following subjects:
M & E PIR 2023
QAD/noel

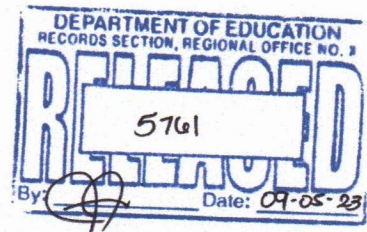


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September 4, 2023

REGIONAL MEMORANDUM

No. 0476, s. 2023

CONDUCT OF THE REGIONAL SEMESTRAL PROGRAM IMPLEMENTATION
REVIEW (PIR) WITH SCHOOL DIVISION OFFICES

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **DepEd Order No. 29, s. 2022** titled **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)**, this Office through the Quality Assurance Division will conduct the **Regional Semestral Program Implementation Review (PIR) with School Division Offices** within Cagayan de Oro City (specific venue will be announced later), on **September 21** (prework) and **28** (actual).
2. The activity aims to
 - a. discuss the quarter 1 and quarter 2 status of programs, projects and activities on physical and financial plans versus accomplishments;
 - b. discuss issues, gaps and bottleneck0s affecting the implementation of programs, projects and activities;
 - c. review initial progress of performance vis-à-vis the regional basic education plan (REDP) on Pillar 3-Quality and Pillar 4-Resiliency & Well-being; and
 - d. discuss corrective actions, prioritization of actions and opportunities for improvement for the next semester in terms of current policies, programs and initiatives affecting basic education implementation for top management decision.



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3. The participants of the conference are the following:

Participants	Allocated Number
A. SDO	
<i>Prewrite</i>	
1. M&E EPS II and SEPS	3 x 14
2. ASDS	
<i>Subtotal</i>	42
<i>Actual</i>	
3. SDS and ASDS	4 x 14
4. SGOD Chief SEPS	
<i>Subtotal</i>	56
B. Regional Office	
<i>Prewrite and Actual</i>	
1. ARD and RD	2
2. QAD – Chief, (5) EPS	5
3. PPRD – Chief, (1) EPS, Planning Officer	2
4. ESSD – Chief, Medical Officer IV, Dentist III, Nutritionist II, Engineer III, PDO IV	6
5. CLMD – Chief, (10) EPS	11
6. HRDD – Chief, (2) EPS	3
7. FTAD – Chief, (3) EPS	4
8. Finance – Chief, SAO, AO V (Budget)	3
9. Administrative Division – Chief, SAO, AO V-Personnel	3
<i>RO Total</i>	39
Total (Prewrite)	83
Total (Actual)	95

4. Below is the detailed schedule of activities for your ready reference.

Date	Activity	Expected Output
Sept 21	PIR Prewrite	➤ 30-minute PowerPoint presentation by SDO aligned with the contents of the semestral PIR found in this memo.
Sept 28	PIR Proper	➤ Synthesis Report by RO



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5. To provide more time for presentations and discussion, the SDOs shall be divided into three (3) parallel presentation rooms as given below:

Group A	Group B	Group C
Bukidnon	Misamis Oriental	Lanao del Norte
Camiguin	El Salvador	Malaybalay City
Oroquieta City	Valencia City	Ozamiz City
Misamis Occidental	Tangub City	Gingoog City
Iligan City	Cagayan de Oro City	

6. Participants are reminded to observe the following procedures and standards:
- 6.1 SDOs shall prepare a 30-minute PowerPoint presentation aligned with the contents of the toolkit. (To ensure contents are followed, SDOs are required to conduct pre-work after the Division PIR).
- 6.2 SDO presentation shall have a maximum of 20 slides, prioritizing and highlighting only the PPAs, Pillars and output/output indicators identified in the 2nd Quarter toolkit.
- 6.3 The Schools Division Superintendent shall be responsible in reporting the performance of the division; however, in case of unavoidable absence of the SDS, the assistant schools division superintendent or any authorized representative shall do the task, with proper communication to the regional management. Oral presentation by the SDS or his authorized representative is highly preferable rather than pre-recorded video presentation of the report.
- 6.4 **30-minute interpellation, discussion and synthesis with the top management** shall follow to commend major accomplishments of the divisions and clarify issues and concerns for regional office action and/or endorsement for central office decision. The lead discussant assigned shall keep track of the time as the presentation is being done and shall politely cut the presentation if it exceeds the prescribed time.
- 6.5 To ensure that the lead discussants and panelists are informed of the full content of the PowerPoint presentations and to allow efficient collection of required data sets, all SDOs shall upload their presentations and update their data bank on M&E results in the PIR drive link bit.ly/PIRSEPT at least three (3) days prior to the Regional PIR schedule.
- 6.6 Travelling and other incidental expenses of participants shall be charged against local funds while meals, snacks, accommodation, supplies and materials shall be charged against DepEd Region funds, subject to existing accounting and auditing rules and regulations.



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7. QAD as process observers shall monitor and evaluate the SDO's report and delivery using the Process Observation Checklist for PIR (Enclosure No. 4)
8. Check-in and registration of participants for the Pre-work will be on September 20 (Day 0) actual PIR on September 27 (Day 0) for all SDO participants except for Cagayan de Oro City, Misamis Oriental and El Salvador City, and the first meal to be served will be breakfast on September 21 (Prework) and September 28 (actual PIR). Checkout will be on September 21 (Prework) and September 28 (actual PIR), and the last meal to be served will be p.m. snacks on the same day.
9. Attached are the following, for reference and guidance of all concerned:
Enclosure 1 – Guidelines and procedure for the semestral PIR
Enclosure 2 - Indicative Schedule of Activities
Enclosure 3 – Process Observation Checklist for PIR
10. Should there be further clarifications, you can contact the Quality Assurance Division via email qad.region10@deped.gov.ph or thru (088) 856-3932.
11. For the information and compliance of all concerned.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

Encl.: As stated

Reference: DO 029, S. 2022 (BEMEF), QAD OM

Allotment: MOOE

*To be indicated in the Perpetual Index under the subject
Monitoring & Evaluation*



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Enclosure No. 1 to REGION MEMORANDUM No. _____ s. 2023

**Guidelines and Procedure for the 1st Semester
Project Implementation Review**

Pillars 3 & 4: Quality and Resiliency & Well-Being

With reference to the objectives of the Basic Education Monitoring and Evaluation Framework (BEMEF) to ensure that the agency's plans, policies, systems, and processes are geared towards the achievement of organizational and learner outcomes, this semestral guideline is designed to collect, present and analyze relevant quantitative and qualitative data reflecting the initial progress on **Quality and Resiliency** and **Well-Being pillars** vis-à-vis the physical and financial targets versus accomplishments and most significant stories attributed to DepEd programs, projects and activities in the schools, division and region levels.

Further, this guideline sets the parameters of the RO-SDO interfacing to ensure focus on issues and concerns on quality and resiliency and well-being intermediate outcomes that need immediate mitigations and corrective actions to reduce the likelihood level of the foreseen risks affecting the learners and other relevant interested parties.

Likewise, this procedure guideline shall include but not limited to the following parts: a) Status of Program Implementation using the Budget Accountability Report as of **4th quarter SY 2022-2023**, b) Division Key Performance Indicators as of 4th grading period of SY 2022-2023 and c) Proposed Catch-up Plan.

Lastly, it is expected that there will be an engaging discussion on the First and Second Quarters CY 2023 data sets as these have been singled out as crucial information for monitoring and evaluation vis-à-vis the Department's outcomes and goal and the region's accomplishments in line with its 6-year Regional Education Development Plan (REDP).

I. STATUS OF PROGRAM IMPLEMENTATION

1. A. Utilizing the Quarterly Physical Report of Operation (BAR 1), focus on the 2nd quarter physical versus accomplishments.

Fiscal Year:	2023				
Quarter:					
PPAs	PERFORMANCE INDICATORS		Physical		Remarks
	Output Indicators		Target	Actual	Variance
	Number of education researches completed				



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EDUCATION POLICY DEVELOPMENT PROGRAM	Outcome Indicators				
	Percentage of schools meeting the standard ratio for teachers				
	a. Elementary				
	b. Junior High School				
	c. Senior High School				
INCLUSIVE EDUCATION PROGRAM	Number of newly-created teaching positions filled up				
	Outcome Indicators				
	1. Percentage of learners enrolled				
	a. SPED (public)				
	b. ALIVE (public & private)				
	c. IPed (public)				
	d. ALS				
	2. Percentage of learners provided with learning resources				
	Output Indicators				
	1. Number of schools offering				
	a. ALIVE				
	b. IPed				
	c. SPED				
SUPPORT TO SCHOOLS and LEARNERS PROGRAM	2. Number of public schools provided with learning resources				
	Outcome Indicators				
	1. Retention rate				
	a. Elementary				
	b. Secondary (7-12)				
	2. Completion Rate				
	a. Elementary				
	b. Secondary (7-12)				
	3. Proportion of learners achieving at least nearly proficient in NAT increased				
	a. Elementary (G6)				
	b. Junior High School (G10)				
	c. Senior High School (G12)				
	Output Indicators				
EDUCATION HUMAN RESOURCE	1. Number of learners benefitting from the School Feeding Program				
	Outcome Indicators				
	1. Increase in percentage of schools conducting school learning action cell (SLAC)				



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DEVELOPMENT PROGRAM	Output Indicators				
	1. Number of teachers and teaching-related staff trained				
	a. Teachers				
	b. Teaching-related staff				

1. B. Utilizing the Program Management Information System (PMIS), focus on the Second quarter physical and financial targets versus accomplishments.

KRA	Specific Program	Activity	Outputs	Performance Indicator	Physical			Financial	
					Target	Actual	Variance	Obligated	Unutilized

Analysis:

1. Highlight PPAs with achieved targets (Physical & Financial) and its facilitating factors.
2. Highlight PPAs with failed targets (Physical & Financial) and its hindering factors.
3. What are the most significant change stories of Inclusive Education Programs particularly to the recipient schools/learners/teachers?
4. What are the catch-up plans?

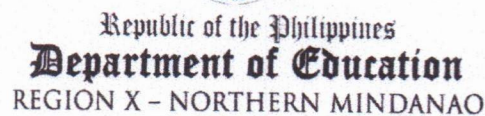
II. DIVISION KEY PERFORMANCE INDICATORS ON QUALITY AND RESILIENCY & WELL-BEING

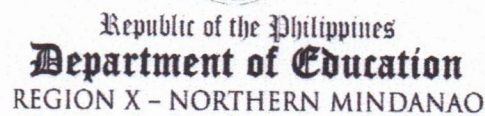
Pillar	Intermediate Outcome	Indicator	Total Enrolment			% of Learners Attaining NPL						Analysis	AGENDA (Highlight policy issues, program design concerns, system improvements that the
			M	F	Total	M	%	F	%	Total	%		
Quality	3. Learners complete K-12 basic education having attained all learning standards that	Completion Rate (CR)											



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Analysis:

1. Highlight the resiliency and well-being indicator, subject and key stage outcome with achieved targets (Target & Accomplishments) and its facilitating factors.
2. Identify specific Education Programs on Resiliency and Quality contributing to the achievement of targets?
3. Highlight resiliency and well-being indicator and subject and key stage outcome with failed targets ((Target & Accomplishments)) and its hindering factors.
4. What are the bottlenecks of education program on resiliency and quality hindering the realization of targets. What are the proposed actions?

III. PROPOSED CATCH-UP PLAN

Program	Activity	Performance Indicator	Timeline		Person Responsible
			Original Date	Proposed Date for Change	



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REGION X – NORTHERN MINDANAO

Enclosure 2 to REGION MEMORANDUM No. 0416 s. 2023

Indicative Schedule of Activities

First Quarter PIR with School Division Offices

TIME	ACTIVITY	PERSON RESPONSIBLE	
Day 1: PRE-WORK			
7:30-8:00AM	Registration		
8:00-8:45 AM	Preliminaries - National Anthem - Prayer - Welcome Message - Statement of Purpose - Presentation of Participants - Inspirational Message	c/o QAD Dr. Federico P. Martin, CESO V OIC-Assistant Regional Director Rogelio C. Evangelista Chief, QAD Reinante Noel N. Pelagio EPS, QAD Dr. Arturo B. Bayocot, CESO III Regional Director	
8:45-9:00 am	BREAK AWAY (Group B and C shall transfer to another meeting platform)		
Division Presentations			
Time	Group A Moderator: Rogelio C. Evangelista	Group B Moderator: Dr. Marivic D. Labitad	Group C Moderator: Reinante Noel N. Pelagio
9:00AM – 5:00 PM	Presenter: Bukidnon Camiguin Oroquieta City Misamis Occidental Iligan City Lead Discussant: Dr. Arturo B. Bayocot, CESO III Regional Director Synthesizer: Dr. Jesus V. Muring	Presenter: Misamis Oriental El Salvador Valencia City Tangub City Cagayan de Oro City Lead Discussant: Dr. Federico P. Martin, CESO V , Assistant Regional Director Synthesizer: Lita F. Base	Presenter: Lanao del Norte Malaybalay City Ozamiz City Gingoog City Lead Discussant: Atty. Shirley O. Chatto Chief, AD Synthesizer: Marissa M. Manlapig



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	Discussants: Chief Mary Ann D. Neri, Chief Mala Epra B. Magnaong, William C. Agomana, Ellen D. Cabahug, Ma. Emerald Cabigas, Bienvenido U. Tagolomot, Arnel T. Genita, Chief Edith L. Ortega, Eusebio G. Aguanta, Dr. Myra G. Yee, Laurencia O. Llagas, Rebecca P. Postrano	Discussants: Chief Allan L. Mansaladez, Rodolfo R. Bayeta, Jr., OIC- Chief. Atty. Candice Zennia R. Razon, Engr. Ma. Fels 3 A. Trompeta, Dr. Rey Ignacio B. Cagang, Edselyn L. Salido, Marino O. Dal, Carlos B. Llamas	Discussants: Chief Enerio E. Ebisa, , Gina F. Labitad, Annalyn A. Salcedo, Ana Belen S. Muring, Ian A. Cabahug, Ray Butch Mahinay, Nick Pañares, Armando A. Agustin
Actual PIR			
8:00- 8:45AM	Preliminaries	c/o QAD	
8:45- 11:45 AM	Presentation of consolidated reports Consolidation of the Agreements between SDS's and RD Plenary Next Steps/Ways Forward	QAD Top Management	
1:00 PM	Closing Program	c/o QAD	



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Enclosure 3 to Region Memorandum No. 0416 s. 2023

PROCESS OBSERVATION CHECKLIST FOR THE SEMESTRAL PIR

Division: _____

Participants:

Schools Division Superintendent

Assistant Schools Division Superintendent

SGOD Chief

SEPS for M&E

EPS II for M&E

Present

Absent

First Semester, CY 2023

Presenter: _____

Synthesizer: _____

Lead Discussant: _____

30-minute Presentation

SDO Presentation Time Started: _____

Time Finished: _____

30-minute Interpellation, Discussion and Synthesis

Interpellation and Discussion: Time Started: _____ Time Finished: _____

Synthesis: Time Started: _____ Time Finished: _____

Indicators	Y	N	Remarks
1. e-Copy of presentation uploaded in the Google Drive three days before the Semestral PIR			
2. Presentation followed the standards (e.g. # of slides, format, etc.)			
3. Data are complete based on the Procedure Guideline			
4. Presentation started and ended on time			
5. Interpellation started and ended on time			



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